

WORK EXPERIENCE

Production Manager and Site Supervisor - Luna Lux (Sept 2022 - Current)

Based out of Dallas, TX, and with representation in both Los Angeles and New York City, Luna Lux is a coast-to-coast design and rental company where I manage all projects and supervise any related work site.

- Oversee and contribute to designing various projects
- Work with third party vendors
- Supervise site crew, equipment, safety, etc.
- Manage all aspects of project until completion
- Initiate and participate in meetings with clients, vendors, and any necessary onsite personnel

Production Coordinator - Quantum Creative Studios (May 2022 - October 2022)

Quantum specialized in creative concept development, direction, and execution. My job was to assure all projects were progressing so the event could have its grand opening on time.

- Worked with the business development team to write job proposals
- Responsible for both project and company calendars and schedules
- Created new filing system to increase organization throughout the company
- Contributed in creative and design meetings

Asset Coordinator - Production Resource Group (PRG) (Sept 2019 - Sept 2020)

PRG is one of the world's largest entertainment production companies. While there, I oversaw the asset movement and organization for the Moving Light and Cable department at PRG's Los Angeles location.

- Coordinated transportation of gear between all PRG locations to fulfill show requirements
- Worked with fellow asset coordinators to assure all event gear lists were fulfilled
- Worked with sales team to substitute gear when requested items were not available
- Initiated new organizational systems to increase productivity

Production Manager - Gear Connection (Sept 2018 - Oct 2019)

As the sole production manager for this audio and event production company, my job was to oversee all shows and events from start to finish.

- Worked with crew leads and safety personnel to assure all safety requirements were met
- Contacted vendors to assure all items and projects were on time and correct
- Tracked and stored invoices
- Worked with warehouse personnel to assure all equipment was available and working

EVENTS MANAGED

EDC - Las Vegas	Museum of Contemporary Art	Universal Studios Orlando
Beyond Wonderland	Space Center Houston	CSULA Commencement
Countdown NYE	HARD Summer Music Festival	All My Friends Festival
Power 106 Cali Christmas	USC Commencement	Tailgate Fest

SKILLS

Personal Skills - Highly organized, enthusiastic, and works well in fast paced, high stress environments. Quickly learn any necessary computer systems or programs. Easily integrated into any team situations and a great leader who can quickly and proficiently get tasks completed while keeping team morale up.

Programs - Microsoft Office, Vectorworks 2013 - 2023, Lightwright6, Photoshop, Jira, BlueBeam

Consoles - GrandMA2, EOS Family

EDUCATION

BA - Technical Theatre - Emphasis in Lighting Design May 2017
California State University, Long Beach

REFERENCES

Richard Chamblin Chief Design Officer Quantum Creative Studios richard_chamblin@yahoo.com (210) 313-9224	Phillip Powers CEO Luna Lux phill.p@lunalux.us (224) 234-4166	Arik Perelman Owner/CEO Gear Connection arik@gearconnection.com (714) 606-5636
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